

Informal Observation: General Form

Teacher Name: _____
 Evaluator Name: _____
 Date: ____/____/____
 Grade(s)/Subject Area(s): _____
 Time Walkthrough Begins: _____
 Time Walkthrough Ends: _____

Directions: This form serves as a record of an informal walkthrough by the teacher's evaluator. The evaluator will likely not observe all the teaching elements listed below in any one informal observation. This record, along with records of additional informal observations, will be used to inform the summative evaluation of the teacher.

EVALUATOR OBSERVATIONS	
☐ Instruction is developmentally appropriate	☐ Other: _____
☐ Learning outcomes and goals are clearly communicated to students	☐ Instruction and lesson activities are accessible and challenging for students
☐ Varied instructional tools and strategies reflect student needs and learning objectives	☐ Teacher connects lesson to real-life applications
☐ Content presented is accurate and grade appropriate	☐ Multiple methods of assessment of student learning are utilized to guide instruction
☐ Teacher provides students with timely and responsive feedback	☐ Other: _____
☐ Classroom learning environment is safe and conducive to learning	
☐ Lesson content is linked to previous and future learning	
☐ Routines support learning goals and activities	

Evaluator Summary Comments:

Recommendations for Focus of Informal Observations:

Evaluator Signature: _____

☐ Photocopy to Teacher